## UNIT LETTERHEAD

From: Company Commander, B Co,  $1^{\rm st}$  Marine Special Operations Battalion

To: Commanding Officer, Marine Special Operations School

Via: (1) Commanding Officer, 1<sup>st</sup> Marine Special Operations School

(2) Commanding Officer, Marine Special Operations Regiment

Subj: WAIVER ICO (Rank and Marine's full name, last four) ISO (Course number and name (i.e. MDEL2 2-12)

Ref: (a) Announcement Message IRT Course to include DTG

Encl: (1) Completed command screening checklist IRT (course name)

- 1. Per the enclosure, SNM does not meet the prerequisite(s) as set forth by CO MSOS. Request the below area(s) be waived per the justification.
- 2. Waiver is requested in lieu of the following requirements:
  -List each requirement the individual does not meet.

-Below each requirement listed, provide justification as to why the waiver should be approved by CO MSOS.

-Below is the format to be used for submission.

- a. Requirement: Must be SSgt (E-6) or above with one MARSOC deployment or two years serving as a CSO.
- (1) Justification: Sgt I.M. Marine is in a SSgt Billet and has deployed twice in this capacity. He shows tremendous leadership, initiative, and maturity.
  - b. Requirement: GT score of 110 or higher.

- Subj: WAIVER ICO (Rank and Marine's full name, last four) ISO (Course number and name (i.e. i.e. MDEL2 2-12)
- (1) Justification: Sgt I.M. Marine has a GT score of 105 that was waived by COMMARFORSOC in order to be awarded the MOS 0372.
- 3. State any other pertinent information the command feels may be relevant and not identified above in support of obtaining the waiver.
- 4. Point of contact is (rank, name, and position)

## I.M. COMPANY CO

Additional information in submission of waiver:

- 1) Endorsement required up to and including the Regimental level.
- 2) Requires signature of MSOR Commanding Officer, Operations Officer or Executive Officer.
- 3) Waiver must be received at MSOS S3 for processing no less than 14 business days prior to course convening date.
- 4) Submission of waiver through electronic/faxed means must be approved by MSOS Operations Officer prior to submission.